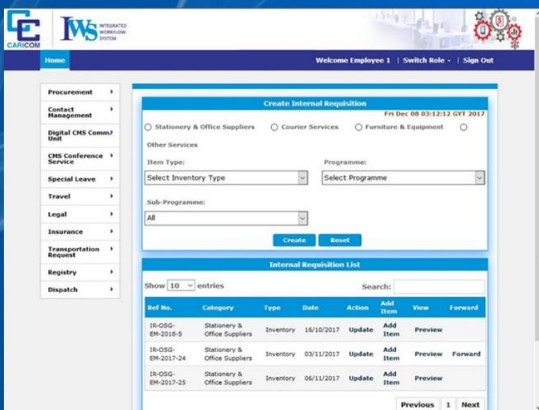
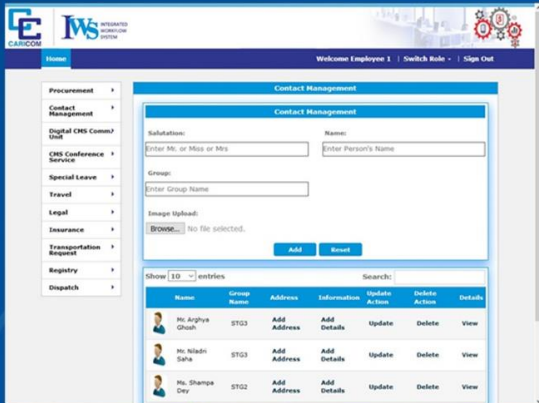


# iWS – Web-based Integrated Workflow System for CARICOM Secretariat, Guyana.



iWS, a web-based, integrated Office Automation System with Enterprise Document and Content Management System, is a tailor-made, low cost workflow solution integrating the departments following the rules and norms of CARICOM in order to achieve automated office environment. The solution offers process re-engineering that are applied at various process levels wherever necessary ensuring accountability of uncompleted tasks. It significantly aims at improving the operational efficiency of the implementing organization by transitioning to a "Less Paper Office". The solution is customizable, configurable and user friendly.

## Features

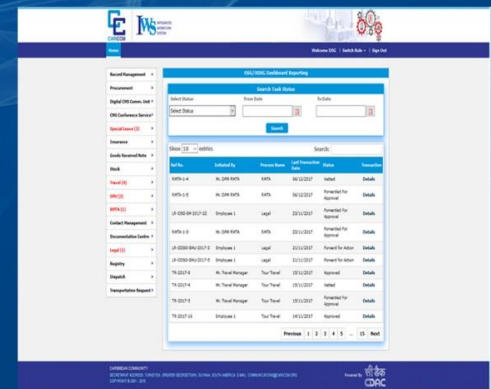
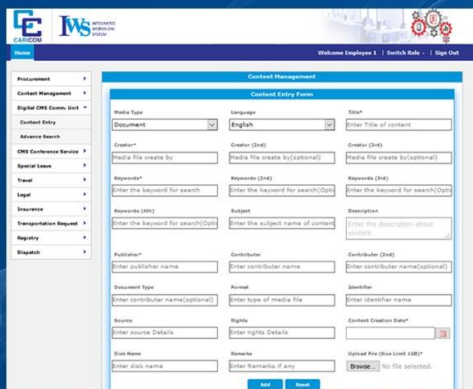
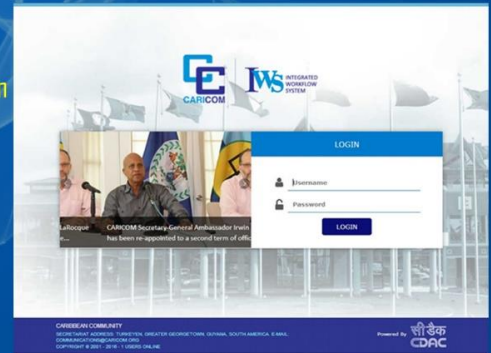
- Role based access control allowing Workflow design with document approval system.
- Workflow modification by the authorized user.
- In-built file tracking, performance monitoring throughout hierarchy, process status reporting.
- Minimal data entry stations and master data management, user management.
- Auto-generation of note-sheets, sanction letters, customized reports.
- Generation of physical files on-the-fly from digital files.
- Dash-board for Secretariat
- Audit Trail.
- Disaster recovery and backup facility, etc.

## Modules

- Enterprise Contact Management System
- Enterprise Content Management System (Conference Services)
- Digital Content Management System (Communication Unit)
- Registry Receipt
- Store and Inventory
- Procurement Management System
- Dispatch
- Leave
- Medical Claim
- Car Requisition and Allocation
- Legal
- Travel Management System
- Documentation Centre
- Resource Mobilization & Technical Assistance (RMTA)
- Enterprise Record Management System (Master Modules)

## Technologies used

- Server Environment : Linux Operating System
- Client Environment : Windows 7 or higher with any Browser
- Database : MySQL 5.6
- Web Server : Apache Tomcat 7.0 Application Server
- Development Platform : JZEE architecture using Java, JSP, JavaScript, and Web Application Framework (MVC) – Struts.2
- SQL Mapper Framework : iBATIS



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