

Tender No. 45(5)/2020/MMG

Annual Operation and Maintenance of Fire Alarm and Fire Fighting System,
Gas Flooding System etc at Anusandhan Bhawan, C-DAC, Noida



NOTICE INVITING e-TENDER

FOR

Annual Operation and Maintenance of Fire Alarm and Fire Fighting System, Gas Flooding System etc at
Anusandhan Bhawan, C-DAC, Noida

AT

Centre for Development of Advanced Computing (C-DAC) Noida

(Ministry of Electronics & IT, Government of India)

Anusandhan Bhawan,
C-56/1, Institutional Area
Sector-62,
Noida -201309 (UP)

Ph: 0120-3063311-13

Fax: 0120-3063317

Site: www.cdac.in



Tender for Annual Operation and Maintenance of Fire Alarm and Fire Fighting System, Gas Flooding System etc at Anusandhan Bhawan, C-DAC, Noida

Centre for Development of Advanced Computing (C-DAC), Noida under the Ministry of Electronics and Information Technology, Govt. of India, invites electronic bids in **two bid system** (Pre-Qualification & Commercial) for “Annual Operation and Maintenance of Fire Alarm and Fire Fighting System, Gas Flooding System etc at Anusandhan Bhawan, C-DAC, Noida” from reputed, leading and resourceful registered firms, having at least **3** years experience in providing the similar services. Interested agencies may download the tender document from www.cdac.in, www.eprocure.gov.in as per following schedule.

IMPORTANT TENDER DETAILS

Date of commencement of downloading Tender document	30.07.2020
Date and time and address for Pre – Bid Meeting through Video Conferencing (V.C).	06.08.2020 at 11 am at Centre for Development of Advanced Computing (C-DAC), C-56/1, Anusandhan Bhawan, Sector-62, Noida-201309. The prospective bidders have to send their queries to C-DAC through e-mail latest by 05.08.2020. Accordingly, C-DAC shall share the V.C link.
Earnest Money Deposit (EMD)	The bidders need to deposit EMD amount Rs. 5,000/- through online payment in C-DAC bank account before the last date of bid receipt i.e 17.08.2020 at 3 pm as per the details given below. In case of non receipt of EMD within the stipulated time, the bid will be rejected. If the bidder is exempted from submitting the EMD, in that case the bidder should upload the relevant supporting document such as MSME, NSIC. Start-ups and Aatam Nirbhar Bharat Scheme etc., along with the pre-qualification bid, without which the bid will be considered invalid and rejected. <u>ACCOUNT DETAILS:</u> BENEFICIARY NAME: CENTRE FOR DEVELOPMENT OF ADVACNCE COMPUTING ACCOUNT NUMBER:09312191029526 BANK NAME: ORIENTAL BANK OF COMMERCE ADDRESS: B-31, INSTITUTIONAL AREA, SECTOR-62 NOIDA. IFSC CODE: ORBC0100931
Last date and time for online Tender submission	17.08.2020 at 3 pm
Mode of Tender Submission	Tender documents shall be submitted in electronic



	form using the e-procurement system at www.eprocure.gov.in/eprocure/app
Opening of Technical Bids	Technical Bids shall be opened online at 18.08.2020 at 3.30 pm
Validity of Bid	120 days from the specified date of closing of bid.
Contact to Bidders and the authority to whom the bids are to be addressed	GC (MMG) CDAC, Anusandhan Bhawan, C-56/1, Sector-62, Noida-201309, Tel. 0120-3063334/344/347 Fax-0120-3063317, Email: headmmg-noida@cdac.in

Note: Bidders may visit the site before the pre-bid meeting & submit their queries/suggestions well before the pre-bid meeting.

“In line with GFR-Clause 170 (iii), in place of Bid security/EMD the bidders can have the option to submit Bid Security Declaration letter duly signed & stamped by the authorized signatory of the bidding firm stating that “ If we withdraw or modify our Bid submitted to C-DAC against the subject tender during the period of bid validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security deposit before the deadline defined in the tender document, we hereby agree that C-DAC has full rights to suspend/blacklist our firm/company for a period upto 5 years from participating in any of the tender to be invited by C-DAC henceforth. Further, C-DAC can circulate the suspended/blacklisted information of our firm to other government departments through concerned Ministry as a matter of precaution”

The tender document may be downloaded from the websites, www.cdac.in / www.eprocure.gov.in.

**GC (MMG)
Ph: 0120-3063334/344/347**



Scope of Work

1. The scope of work includes maintenance and services for each type of equipments/systems shall be carried out weekly/monthly/quarterly/annual and bi-annual maintenance as specified or actuation tests as follows:

- a) Service report and register must be got signed after every service by the officer in charge designated by the C-DAC for such purpose.
- b) In case of actuation of an extinguisher or fire smoke detector either for testing or due to actual fire, the contractor must inform the officer-in charge of the equipment to be recharged, and get it entered in the service report/register, countersigned by the C-DAC officer. Thereafter it will be the contractor's responsibility to provide necessary replacement with the correct type and the cost of materials shall be reimbursed by C-DAC.
- c) In case of detector replacement the contractor will correspond with the OEM/supplier on behalf of the C-DAC under intimation to the Officer concerned, and when the replacement is received to supervise its reinstallation, record the date in the register appropriately.
- d) Quarterly discharge test from at least one external hydrant and one internal hydrant (preferably from top floor or terrace) by attaching single length of fire hose, with nozzle to check automatic starting of pump with hydrant operation.
- e) Pumps and Control
 - a) Starter contacts cleaning testing & checking twice a month.
 - b) Insulation resistance test of pump, motor circuit etc-quarterly
 - c) Any other instruction as contained in manufacturers literature for pump & controls.
- f) Fire Detector and Alarm
 - a) Monthly visual check of each detector (external check only)
 - b) Quarterly cleaning & testing of smoke/heat detector(removal of dirt)
 - c) Monthly actuation of smoke detector by turn at least one detector in each floor to be subjected to test
 - d) Circuit test/panel test (for both, main panel & Gas flooding system panel) for fault and fire condition. Every month for fault test and every quarter for fire condition.
 - e) Manual (Actual) test of public address system every month.

2. Testing and Maintenance Schedule

(i) Fire Extinguishers (CO2 GAS, ABC, Ceasefire, clean Agent, Foam Monthly Checks:-

- a) Pressure is at recommended level or not
- b) Nozzle, pipe or other discharging paths are not hindered in any way.
- c) The pin & tamper seal are intact
- d) There are no sign of abuse/wear(dents, leaks)
- e) Check full weight (quarterly)
- f) Shaking of dry power type to prevent powder from settling/packing

(ii) Hydrant Wet Riser System

- a) Monthly visual test/check of external or internal hydrant valves, others, washers etc turn by turn, 2 hydrants per week.



- b) Monthly test of Hose, Reel, Hydrant control valve, outlets with actual discharge test with water and flushing fire lines.
- c) Monthly visual check of fire hose, including coupling/washers etc. with at least one third of total no. of hoses visual checked each month.

(iii) Hydrant System Visual/physical Check:

Monthly to check washers, coupling, valves logo wheel check nuts etc. Monthly visual check of Hose / Hose Box for any damage rot/rust etc. Monthly hose reel by actual actuation.

(IV) Terrace Pump/Main pump/Jockey Pump:

Fortnightly physical check/greasing/oiling of Terrace Pump/Main pump/Jockey Pump and Diesel Pump including gland packing and Automatic Start. Monthly check to test automatic start of jockey pump at pre set pressure and auto stop of jockey pump at preset pressure.

Auto starts of main pump at pre-set pressure jockey pump to stop automatically when pump starts. Main pump to run for 15 mts, with discharge of water through outlets simultaneously, one from terrace and another from ground hydrant. Main pump stopping will be manual.

For all these tests, maintenance and upkeep of the entire fire fighting system at least 3 person from contractors side, one skilled another helper should be present in the work site at least once in a week (four times in a month)

The above are general checklist and test requirements etc. The contractor shall be bound for undertaking any other check/test/labor work which is necessary for efficient functioning of equipments/systems, whether included in the above schedule or not. He shall not claim any extra charges for such work, which must be include in the overall contracted charges

3. Other Inclusion

- (a) All cleaning materials, tools etc. shall be provided by the contractor without any extra charges. However, C-DAC will provide the storage/covered space for keeping these materials, tools & plants if required. However, safety of the same shall be the responsibility of the contractor.
- (b) Annual maintenance contract also covers refilling of the fire extinguishers (Annual or periodic) but the costs of refilling of these extinguishers, will be born by the C-DAC, Noida.

4. Annual Maintenance Contract Rates for below mentioned C-DAC,Noida, locations:

S. No.	Description of work
1.	Annual Maintenance charges for Fire Fighting, Operation Testing and General Routine Maintenance of Fire Fighting Equipments, Fire Protection System, & Check of Fire Detection & Fire Alarm Systems system at Anusandhan Bhawan, C-56/1 Sector-62, Noida

5. Refilling of Fire Extinguisher:

During the AMC you will be paid the following charges extra, on actual, for refilling of the Fire Extinguishers of different types:-

S. No.	Type of Fire Extinguisher	Total Nos.
1.	Refilling of CO2 Gas (4.5 Kg)	37



2.	Refilling of CO2 Gas (45 Kg)	6
3.	Refilling of ABC (5 Kg.)	70
4.	Refilling of ABC (6 Kg)	10
5.	Refilling of Ceasefire ABC (2 Kg)	4
6.	Refilling of Pilot Cylinder Nitrogen (3 Kg)	1
7.	Refilling of Water Type Cylinder (9 lit.)	2
8.	Refilling of Foam Type Cylinder (9 lit.)	10
9.	Refilling of Modular Clean Agent Fire extinguisher (5Kg)	10

Note: The refilling of above Cylinders shall be done on need basis as per statutory requirement during the contract period.

6. List of Equipments/Materials at Anusandhan Bhawan

S. No.	Items	Quantity
1.	CO2 Gas Extinguishers (4.5Kg)	18 Nos.
2.	ABC Ceasefire Extinguishers (2 Kg)	02 Nos.
3.	ABC Extinguishers (5 Kg)	16 Nos.
4.	HP CO2 Cylinder (45 KG) for gas flooding system	06 Nos.
5.	Hose Reels (25mm dia)	08 Nos.
6.	Fire Hose (63 mm dia)	28 Nos.
7.	Fire Brigade Connect (4 ways)	01 Nos.
8.	Smoke Detector	155 Nos.
9.	Fire Alarm Panel (with 16 zones and PA system complete)	01 Set
10.	Control Panel with meters, automatic starter relay timer, push, button	03 Set
11.	Electric driven main pump complete (50 HP)	01 No.
12.	Electric driven jockey pump complete (20 HP)	01 No.
13.	Diesel driven main pump complete (50 HP)	01 No.
14.	Terrace Pump (15 HP)	01 No.
15.	Manual call points with auxiliary	16 Nos.
16.	LED Lamp indicators/Response indicators	33 Nos.
17.	Air Vessels with pressure switches	02 Set
18.	Air cushion tank (Pump room top)	01 Set
19.	Electronics alarm in the metallic box (16 Zone Control Panel)	01 Set
20.	High pressure fire system automatic control panel with solenoid valve etc. for data centre (meant for gas flooding system) for following:	
21.	Pilot Cylinder (nitrogen) (3Kg) for gas flooding system	01 No.
22.	Modular Clean Agent Fire extinguisher	10 Nos.
23.	Heat detectors	02 Nos.
24.	Hooters	21 Nos.
25.	Hose boxes with auxiliaries (landing valve, couplings)	14 Nos.

7. List of Fire Cylinders in Academic Block

S. No.	Items	Quantity
1.	CO2 Gas Extinguishers (4.5Kg)	19 Nos.
2.	ABC Ceasefire Extinguishers (2 Kg)	02 Nos.
3.	ABC Extinguishers (5 Kg)	43 Nos.
4.	ABC Extinguishers (6 Kg)	10 Nos.
5.	Water Type Cylinder (9 lit.)	02 Nos.
5.	Foam Type Cylinder (9 lit.)	10 Nos.



8. List of Fire Cylinders in Hostel Block

S. No.	Items	Quantity
1.	ABC Type Fire Cylinders (5 Kg)	11 Nos.

PREPARATION OF BIDS AND ON-LINE BID SUBMISSION

Before submission of the bid, the bidders must verify the eligibility criteria and also ensure fulfilling all the terms and conditions. The bids without EMD or with late receipt of EMD shall be summarily rejected. It is the prerogative of C-DAC to ask for any additional documents/records/data from the bidders even after tender submission. The bidders are required to submit soft copies of their bids electronically on the CPP Portal (<https://eprocure.gov.in/eprocure/app>), using valid Digital Signature Certificates. More information for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

- i. Bidder should take into account any corrigendum published on the tender document before submitting their bids for which no separate advertisements shall be issued.
- ii. Bidder should go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii. Bidder, in advance, should get the bid documents ready to be submitted as indicated in the tender document / schedule and they should be in PDF format.
- iv. Bidder should log in to the site well in advance for bid submission so that the bid can be uploaded in time i.e. on or before the last date and time for bid submission. Bidder will be responsible for any delay due to any technical issues.
- v. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vi. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- vii. Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- viii. The CPP Portal is maintained by National Informatics Centre (NIC). Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24*7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 0120-4001005, and 0120-6277787. C-DAC shall not be responsible for any technical issues/errors relating to the portal.
- ix. The Technical bids must be uploaded on-line (pdf format) i.e. e-packet 1 and price bid in BOQ excel sheet format i.e. e-packet 2 through <https://eprocure.gov.in/eprocure/app>, as explained below:
 - All the supporting documents to be submitted in technical bid should be in line
 - All the documents must be signed by the authorized signatory of the bidder.
 - C-DAC reserves the right to reject the bid, if any of the above listed documents are not submitted.



Part - I (Technical Bid)

- a) Technical Bid to be uploaded along with supporting documents EMD, eligibility criteria and as per Annexure A.

Part - II (Financial Bid)

- a) The financial bid should be uploaded online only in the prescribed BOQ format. **FINANCIAL BID SHOULD NOT BE SUBMITTED IN PHYSICAL FORM.**
- b) The financial bid shall contain only schedule of all the rates duly filled in. No stipulation, deviation, terms & conditions, presumptions etc. is permissible in financial bid. CDAC shall not take any cognizance of any such conditions and may at its discretion reject such bids.
- c) The Bidders are advised strictly not to alter or change the BOQ format /contents. Bidders are also advised not to paste any image file with BOQ.
- d) All Prices should be given in Indian Rupees (INR) only.
- e) Price offered by the bidder shall not appear anywhere in any manner in the technical bid
- f) The GST rate to be filled in the BOQ without fail in case of receipt of BOQ without GST rate, it shall be construed that the rate quoted in the BOQ is inclusive of GST for further process.
- g) The successful bidder shall be selected based on the price quoted for AMC and refilling of cylinders on composite basis.

Mode of submission of bid:-

Bids must be uploaded on e-tender site of NIC- eprocure.gov.in/eprocure/app along with scanned copies of other related documents. The bid must be uploaded in two parts as:

Part No. 1 (Technical Bid): 'Technical Bid with Scanned copy of receipt of Digital payment of EMD' shall be uploaded with scanned copies of other related documents as per **Annexure-A**, along with relevant details as per the tender.

Part -II (Price Bid): The price bid (BOQ) in excel sheet format and shall be uploaded online only. **PRICE BID SHOULD NOT BE SUBMITTED IN HARD COPY.** Bidder to note that there are **BLUE** cells in BOQ file meant for Bidder's address rates and GST amount, which shall be entered by the bidders.

Note:

1. Bidders are advised to ensure that they meet / fulfill all the criteria laid in the tender document before submitting the bid.
2. Bidders are free to visit C-DAC, Noida and familiar with the site conditions before quoting the rates.

Eligibility Criteria: The bidders must meet the following eligibility criteria:

- a. Bidders must have experience of having successfully completed similar supply/services during last 3 years i.e. 2017-18, 2018-19, 2019-2020.
One similar supply/services order costing not less than Rs. 1.60 Lacs value, OR Two similar supply/services order costing not less than Rs. 1.00 Lac value each OR Three similar supply/services orders costing not less than Rs 0.80 lac value each. **Kindly upload the scanned copies of Purchase Orders and completion certificate from client or self certification of completion. In absence of supporting documents the Bid is liable to be rejected.**



- b. *The bidder must submit/upload scanned copies of Annual Turnover of Rs. 2.5 lakhs per year for the last 3 f.y. (2016-17, 2017-18 and 2018-19).*
- c. *The bidder must submit/upload scanned copies of GST registration and PAN etc.*
- d. *The bidders should have a Branch Office / Service Centre in NCR preferably in Noida / Delhi. (scanned copy of address proof must be upload)*
- e. The bidder must submit/upload scanned copies of concerned Fire Department License authorizing your company/firm for the service work or submit diploma in fire fighting services of your employee or any other valid documents.

INSTRUCTION TO BIDDER (ITB)

- (a) **Pre-Bid Meeting:** A pre-bid meeting will be held on **06.08.2020 at 11 am** at C-DAC premises (Conference Hall, Anusandhan Bhawan, C-DAC, NOIDA) to address the queries of the bidders. Based on the feedback / suggestion from the bidders, corrigendum (including list of sections where corrections have been made) may be hosted on the website (www.cdac.in as well as www.eprocure.gov.in). C-DAC may also make changes in the tender on its own; therefore bidders are requested to visit the said website on regular basis.

The decision of C-DAC regarding acceptability of a suggestion (or otherwise) shall be final and shall not be called upon to question under any circumstances. The bidders are requested to submit all questions in writing not later than **01.00 PM on 05.08.2020**. It may not be possible at the Pre Bid Meeting to answer questions which are received late. However, prospective bidders are free to raise their queries during the meeting and responses will be conveyed to all the prospective bidders by way of hosting amendments/clarifications on the website in accordance with the respective clauses of the tender.

- (b) **Offer Validity:** Offers should be valid for minimum **One Hundred Twenty (120) Days** from the date of opening the Technical Bid. A bid, valid for a shorter period, is liable to be rejected. C-DAC, Noida may ask the bidders to extend the period of validity, if required.
- (c) Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraw or amends, impairs or derogates from the tender in any respect within the validity period of the tender.
- (d) The Earnest Money of all unsuccessful bidders shall be returned as early as possible within the Bid Validity period but not before 30 days from the date of Work Order. No interest will be payable by C-DAC on the Earnest Money Deposit. **The Earnest Money of successful bidder shall be returned to the successful bidder after submission of Performance Bank Guarantee (PBG) equivalent to 10% of order value towards "Security Deposit".**
- (e) The rates should be quoted in **Indian Rupees as per the prescribed BOQ format**
- (f) Govt. Levies like GST, etc. shall be paid at actual rates applicable on the date of submission of Bid. Rates should be quoted accordingly giving the basic price, GST etc.
- (g) In case of more than one Agency are reckoned L-1 based on the AMC service charges plus cost of Refilling quoted, the contract shall be given to the one which has the highest turnover, better experience and credentials. The decision of C-DAC in this regard shall be final and binding.
- (h) C-DAC, Noida, reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. Offers through Email / Fax, etc and open offers shall not be accepted. Late / Delayed offers shall not be accepted under any circumstances. Incomplete offers will be rejected. In case the specified date for the submission of offers being a holiday or declared holiday for C-DAC, the bid-closing deadline shall stand extended to the next working day up to the same time.



- (i) Any attempt of direct or indirect negotiations on the part of the bidder with the authority to whom he has submitted the tender or authority who is competent to finally accept / reject the same after he has submitted his tender or any endeavor to secure any interest for an actual or prospective bidder or to influence by any means the acceptance of a particular tender will render the tender liable to be rejected.
- (j) E-tender bidders are requested to note that all communication will be made through procurement portal only.
- (k) CDAC shall not be responsible for delayed submission or non-submission of bid due to any reason whatsoever. The bidders are requested to submit the bid online much before date & time of submission, failing which CDAC shall not be responsible for any such technical problem.
- (l) **Unsatisfactory Performance:** The Parties herein agree that C-DAC, Noida shall have the sole and discretionary right to assess the performance(s) of the Bidder, either primary and or final, and C-DAC, Noida, without any liability whatsoever, either direct or indirect, may cancel the order, without any explanation to the Bidder, either during the pre and or post contract period should the same be unsatisfactory and not to the acceptance of C-DAC, Noida. The Bidder covenants to be bound by the decision of C-DAC, Noida without any demur in such an eventuality.
- (m) **Disclaimer:** This Tender / Request for Proposal (RFP) is not an offer by C-DAC, Noida, but an invitation for bidder's response. No contractual obligation whatsoever shall arise from the RFP process.

ARBITRATION

Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this Contract or the validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration and Conciliation Act, 1996 and amendment thereof and the Award made in pursuance thereof shall be binding on the parties.

CANCELLATION OF CONTRACT:

CDAC reserves the right to accept or reject the tender in full or in part at its Sole discretion without assigning any reason whatsoever.

FORCE MAJEURE :

Should any of the force majeure circumstances, namely act of God, natural calamity, fire, Government of India Policy, restrictions, strikes or lock-outs by workmen, war, military operations of any nature and blockades preventing the C-DAC/Successful Bidder from wholly or partially carrying out his contractual obligations, the period stipulated for the performance of the Contract shall be extended for as long as these circumstances prevail.

In the event of these circumstances continuing for more than three months, either party shall have the right to refuse to fulfil its contractual obligations without title to indemnification of any losses it may thereby sustain. The party unable to carry out its contractual obligations shall immediately advise the other party of the commencement and the termination of the circumstances preventing the performance of the contract. A certificate issued by the respective Chamber of Commerce shall be sufficient proof of the existence and duration of such circumstances.

NO CONTRACTUAL OBLIGATION:

C-DAC is not bound contractually or in any other way to any prospective buyers to this tender. C-DAC is not liable for any costs of compensation in relation to **expenditure incurred by the prospective buyer to this tender on whatsoever reasons/grounds whether or not CDAC terminates, varies, or suspends the tendering process or takes any other action permitted under this tender provisions during the course of execution.**



INDEMNIFICATION:

The successful bidder shall fully indemnify, hold harmless and defend C-DAC and its officers etc., from and against all claims, liabilities, suits, damages including any criminal liability due to false declaration by the successful bidder with regard to the subject tender transaction etc., caused due to negligence/commission/omission of the Successful bidder or its agents and representatives or sub-contractors or any other person claiming or any other person claiming under this tender or under the applicable laws of India.

Legal jurisdiction:

In case of any differences or disputes arising out of the contract, it shall fall under absolute jurisdiction of court of District Gautam Budh Nagar for adjudicating the case.

General Terms & Conditions:

- a. The agency shall alone be liable to pay compensation for any damage/death /injury sustained by the personnel or any other members of the agency as sustained by them in the course of their work at C-DAC during the contract period.
- b. The agencies are urged to actually visit the C-DAC Noida campus with the permission of the Administrative Officer before online submission of their technical and financial bids
- c. The agency shall maintain good standard of maintenance services as indicated. The performance of the contractor will be reviewed on monthly basis and in case the maintenance services are found deficient, the contract may be terminated even before the expiry of contract period by giving one month's notice by C-DAC.
- d. The successful bidder is required to furnish the Security Deposit in INR equivalent to 10% of the Contract / Order value (excluding taxes) in the form of Performance Bank Guarantee within 15 days of award of Contract / receipt of Order(s). The amount of Security Deposit will be forfeited to the extent of financial loss suffered by CDAC, if the successful bidder fails to execute the order and fulfill its terms and conditions.
- e. Each page of the bid and cuttings / corrections shall be duly signed and stamped by the bidder. Failure to comply with may result in rejection of the bid.
- f. In case bidder submits any forged/irrelevant/misleading documents or information, the bid will be rejected and EMD forfeited.
- g. The contractor shall not assign or transfer the rights and responsibilities assigned to him to any other person or entity or sub-contract his maintenance services in any way to others.

Duration, Termination & Penalty

- a) **The contract shall be valid for a period of 12 (twelve) months** and it may be extended on such terms and conditions as mutually agreed upon **for a period of one more year**, depending upon the performance and requirement.
- b) The contract can be terminated on one months notice on either side.
- c) If the agency does not complete the work or deserts the work, the C-DAC is at liberty to get the work done from any other agency as deemed fit and difference in expenditure will be recovered from the agency. The Agency's employees will be allowed entry into the specified areas of the premises of C-DAC, Noida.



Liquidated Damages (LD):

If the Contractor has fails to perform the satisfactory annual maintenance of the fire-fighting equipments and / or which is not ready to use within stipulated time (monthly/fortnightly as applicable) then penalty at the rate of **0.5% per week subject to maximum of 10% on the delayed value of work will be deducted.**

The performance of the agency will be reviewed on monthly basis and in case the maintenance services are not found up to the mark, the contract may be terminated without any notice.

Billing & Statutory Obligations

C-DAC, Noida shall pay on completion of each quarter or as may be agreed upon from time to time for the services that may be rendered by the Contractor on performing the maintenance services to its fullest satisfaction. The quarterly bills are invariably to be accompanied by:

TDS as per income tax and GST-TDS as applicable shall be deducted from the bills of the agency. **Vendor has to submit the proof of GST compliance against the Invoices raise to CDAC Noida**

PARTICULARS OF THE BIDDER

1.	Full name, address & email of the organization/firm/company	
2.	Status of the agency i.e. Sole, Proprietorship, Partnership, Pvt. Ltd., Public Ltd., etc.	
3.	Name & Mobile Numbers of Directors / Partners / Proprietor	
4.	<p>Uploaded the scan copy of the Pre-qualification documents.</p> <ul style="list-style-type: none"> i) Annual Turn Over of Rs. 2.5 lacs per year for last three F. Y. (2016-17, 2017-18 and 2018-19) ii) Office address (Noida/Delhi/NCR) iii) Copy of last three years purchase orders (2017-18, 2018-19, 2019-2020) and completion certificate from client or self certification of completion iv) Registration of GST Certificate and PAN v) Tender acceptance letter on bidder's letter head (As per Annexure-B) vi) Submit Copies of concerned Fire Department License authorizing your company/firm for the above service work. vii) Submit proof of diploma in fire fighting services of your employees or any other valid documents 	

Note: Attach Self attested documentary proof in support of each of the above with the pre-qualification bid, failing which bid is liable to be rejected. C-DAC reserves the right to verify the credentials of the bidders.

Date: _____

Place: _____

Signature of Bidder

TENDER ACCEPTANCE LETTER

(To be given in Company Letter Head)

To
Centre for Development of Advanced Computing
Anusandhan Bhawan, C-56/1
Institutional Area, Sector-62,
Noida-201307 (U.P.)

Subject: Acceptance of Terms & Conditions

Tender Reference No: 45(05)/2020/MMG

**Annual Operation and Maintenance of Fire Alarm and Fire Fighting System, Gas Flooding System etc at
Anusandhan Bhawan, C-DAC, Noida**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: www.cdac.in / www.eprocure.gov.in etc; as per your NIT / advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents from **Page No.1 to 14** (including all documents like annexure(s), schedules (s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our firm has not been blacklisted / debarred by any Govt. Department / Public sector undertaking.
6. I / We certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect / untrue or found violated, then your department/ organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory.
(Signature of the Bidder, with official Seal)
Email Id for correspondence